



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes
March 7, 2023 – 6:00 p.m.
Civic Center & Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Eric Onisko
Deputy Mayor Joe Schmit
James Boad
Miguel Gutierrez
Deidre Peterson
Sharon Schirman

Personnel:

City Manager Jeff Niten
City Clerk Donna Nault
Public Works Director Jay Harris
Senior Planner Jason Dose

CALL TO ORDER

Call to Order: 6:00 p.m.

Pledge of Allegiance: Mayor Onisko

Roll Call: City Clerk Nault – Absent Councilmember Kathy McDowell

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Schirman to excuse the absence of Councilmember McDowell. Passed.

LATE CHANGES TO THE AGENDA

Add Item E-6 to Action Agenda – Surplus Vehicle

CITY COUNCIL REPORTS

None

CONSENT AGENDA

1. Vouchers numbered 108114 through 108118 in the total amount of \$27,235.97
2. Vouchers numbered APA002084 through APA002131 in the total amount of \$56,934.44
3. Vouchers numbered 108119 through 108130 in the total amount of \$90,622.12
4. Vouchers numbered APA002132 through APA002157 in the total amount of \$164,291.55
5. Payroll warrants numbered 3925 through 3926 and 9885 through 9928 and 9929 through 10036. Warrants 107813 through 107831 in the amount of \$953,003.65
6. Payroll warrants numbered 3927 and 10037 through 10079 and 10080 through 10186. Warrants 107952 through 107969 in the amount of \$923,679.44
7. Minutes from Business Meeting of February 7, 2023

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Gutierrez to approve the Consent Agenda as published. Passed.

BUSINESS AGENDA

1. Resolution No. 1265-0223 Water Reservoir Storage Options Study Work Order – Presented by Public Works Director Jay Harris

Public Works Director Harris discussed the City's water storage reservoirs and a water reservoir storage study by BHC Consultants, LLC. Discussion followed. No public comment.

A motion was made by Councilmember Peterson and seconded by Councilmember Schirman to place Resolution No. 1265-0223 on the March 21, 2023 Council Meeting Action Agenda for further consideration. Passed.

ACTION AGENDA

1. Ordinance No. 1998-1222 Peacock Ridge Annexation Request – Presented by Senior Planner Jason Dose

Senior Planner Dose discussed a petition for annexation of approximately 370 acres. Discussion followed. No public comment. City Clerk Nault provided the reading of Ordinance No. 1998-1222.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Gutierrez to adopt Ordinance No. 1998-1222 as presented. Passed.

2. Ordinance No. 1999-1222 Rooming Houses – Presented by ~~Community & Economic Development Director Jae Hill~~ Senior Planner Jason Dose

Senior Planner Dose discussed rooming houses and City zoning districts. No discussion. Public Comment – Terri Drexler. City Clerk Nault provided the reading of Ordinance No. 1999-1222.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to adopt Ordinance No. 1999-1222 as presented. Passed.

3. Resolution No. 1260-0123 Asphalt Patch Truck Purchase – Presented by ~~Public Works Superintendent Brent Armstrong~~ Public Works Director Jay Harris

Public Works Director Harris provided information on a replacement patch truck. Discussion followed. No public comment. City Clerk Nault provided the reading of Resolution No. 1260-0123.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to adopt Resolution No. 1260-0123 as presented. Passed.

4. Resolution No. 1261-0123 Camera Van Purchase – Presented by ~~Public Works Superintendent Brent Armstrong~~ Director Jay Harris

Public Works Director Harris provided information on the purchase of a replacement camera van. No discussion. No public comment. City Clerk Nault provided the reading of Resolution No. 1261-0123.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Gutierrez to adopt Resolution No. 1261-0123 as presented. Passed.

5. Resolution No. 1263-0123 Angleside Pressure Zone Pre-Design Work Order – Presented by Public Works Director Jay Harris

Public Works Director Harris provided information on a pre-design report to be completed by BHC Consultants, LLC., for reservoir, pressure, pumping and pipe conveyance improvements. No discussion. No public comment. City Clerk Nault provided the reading of Resolution 1263-0123.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to adopt Resolution No. 1263-0123 as presented. Passed.

6. Surplus Vehicle – Presented by City Manager Jeff Niten

City Manager Niten reported the Shelton Cemetery District contacted the city seeking assistance with replacement of a failing cemetery truck. A 1996 Ford F-150 has been identified as surplus to the needs of the city. The city would surplus the vehicle and then sell it to the Shelton Cemetery District at fair market

value. No discussion. No public comment. City Clerk Nault provided the reading of Resolution No. 1266-0323.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to waive the three-touch rule and approve Resolution No.1266-0323 as presented. Passed.

ADMINISTRATION REPORT:

- Financial Sustainability Task Force
- Website spoofing of the City's online bill pay system
- Review Looking Ahead
- City Manager Niten - Resignation

GENERAL PUBLIC COMMENT

In-Person:

Dean Jewett
Susan Kirchoff
Monte Ritter

NEW ITEMS FOR DISCUSSION

Shelton Cemetery Board Representative – Assigned to Councilmember Gutierrez

ANNOUNCEMENT OF NEXT MEETING

Study Session – March 14, 2023 at 6:00 p.m.
City Council Meeting –March 21, 2023 at 6:00 p.m.

MEETING ADJOURN

Mayor Onisko adjourned the meeting at 6:46 p.m.



Mayor Eric Onisko



City Clerk Donna Nault